

CARLYNTON SCHOOL DISTRICT

Voting Meeting

June 23, 2014

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting June 23, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Betsy Tassaró and School Directors Antrice Hart, Carl Hunt, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager Kirby Christy, Principals Carla Hudson, Jacie Maslyk, Michael Loughren and John McAdoo, and Special Education Coordinator Hillary Mangis. Two people and two members of the press remained in the audience following the pledge.

CALL TO ORDER – *The meeting was called to order at 7:30 pm by President Roussos. High school freshman Sofia Carrasco led the Pledge of Allegiance. The roll was called by Michale Herrmann; Director Appel was absent from the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schriver moved, seconded by Director Walkowiak, to approve the minutes of the June 2, 2014 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1 with Director Hunt abstaining due to absence.**

Minutes of June 2, 2014
Meeting

REPORTS:

- **Executive Session** – *President Roussos said real estate, contracts, litigation and personnel matters were discussed in executive session.*
- **Administrative Reports**
 - **Superintendent's Report** – *Mr. Peiffer said renovations have begun and are moving along rapidly; the PSSA results are in and raw data will be available within a day.*
 - **Business Manager Report** – *Mr. Christy reported there is currently no budget at the state level.*
 - **Director of Pupil Services' Report** – *Dr. Mangis said the department is wrapping up reports for the school year and they are waiting for key news regarding data that hinges on ELL.*
 - **Curriculum Report** – *Mr. Mantich said he is reviewing and pulling the raw data from the PSSA results, as well as preparing for summer remediation programs for the Keystone Exams.*
 - **Principals Report** – *Dr. Maslyk said the renovation process has been swift and the carpeting is already off the wall. She added that curriculum writing for English-Language Arts will begin the*

following week. Mrs. Hudson said renovation progress is going well at Carnegie as well; she shared news about the Pittsburgh Grow gardens behind the school and a future meeting with the American Heart Association to discuss initiatives within the schools. Director Tassaro asked about class sizes with the current enrollment. The elementary principals said they have some concern with the second grade level and possibly the kindergarten level at Carnegie.

Mr. Loughren said he was pleased with the commencement services; he and staff are preparing a welcoming transition for incoming seventh graders. Mr. Loughren then introduced Alex Popichak, who is working toward an Eagle Scout badge. Alex proposed a plan to update the brick signage near the driveway entrance of the high school. He provided an overview of his project, asking the board for support and financial assistance for landscaping.

Director Hunt moved, seconded by Director Walkowiak, to approve the updates to the brick driveway sign per the plan of Alex Popichak contingent upon the approval of the insurance company and to financially support the project at a cost up to \$500. **By a voice vote, the motion carried 8-0.**

- Pathfinder Report – Director Hart attended the meeting and offered news about enrollment, technology and the 2014-2015 budget.
- Parkway West CTC Report – None
- SHASDA – None
- PSBA Legislative – None

I. Finance

Director Tassaro moved, seconded by Director Wilson, to approve the Treasurer's Report for the month of May 2014 as presented;

And the May 2014 bills in the amount of \$1,802,034.24 as presented; **By a voice vote, the motion carried 8-0.**

Director Tassaro moved, seconded by Director Hart, to approve Resolution No. 459-14 establishing the millage for real estate taxation for the 2014-2015 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 19.604 mills or \$1.9604 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0614-01) **By a voice vote, the motion carried 8-0.**

Director Schriver moved, seconded by Director Wilson, to approve to move all but eight percent of the general fund balance to an assigned fund balance for the 2014-2015 school year for future expenditures related to PSERs, health care benefits and building renovations;

Mr. Christy explained that once the fund balance is finalized by the auditors, the overflow will be moved to an assigned fund balance.

Treasurer's Report – May 2014

May 2014 Bills

Resolution No. 459-14 Real Estate Millage - 2014-2015

Assigned Balance

Resolution No. 460-14 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2014-2015 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0614-02)

The Carlynton School District 2014-2015 General Fund Budget in the amount of \$28,734,046;

And Resolution No. 461-14 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$170.75. (Finance Item #0614-03) **By a voice vote, the motion carried 8-0.**

Director Hart moved, seconded by Director Schell, to designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2014-2015 in accordance with Section 621 of the PA School Code;

Participation in the UPMC Worker's Compensation Program at a cost of \$76,460, effective July 1, 2014, as presented;

The insurance package for the 2014-2015 school year as recommended by the Gleason Agency at a cost of \$74,363. This includes cyber liability;

That Patricia Keeley, Crafton Real Estate Tax Collector; Edward Adams, Rosslyn Farms Real Estate Tax Collector; and Peg Bowman, Carnegie Real Estate Tax Collector, be excused from further collection of school district real estate taxes for the 2013-2014 school year, effective June 30, 2014, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;

Renew public official bonds for Board Secretary Kirby Christy and Treasurer Raymond Walkowiak;

And grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2014, in accordance with Section 682 of the PA School Code; **By a voice vote, the motion carried 8-0.**

Director Schriver moved, seconded by Director Hunt, to authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;

Award bids for Custodial/Maintenance and Athletic Supplies for the 2014-2015 school year in the total amount of \$75,091.83; (Finance Item #0614-04)

The Letters of Agreement for SAP services between the District and Chartiers Mental Health/Mental Retardation Center, Inc., for the 2014-2015 school year, as presented; (Finance Item #0614-05)

Resolution No. 460-14
Earned Income Tax Levy
2014-2015

General Fund Budget

Resolution No. 461-14 –
Homestead/Farmstead Tax
Relief Act Funds

PNC Bank – District
Depository

UPMC Worker's
Compensation

Insurance Package for 2014-
2015

Tax Collectors Excused from
Collection

Public Official Bonds

Tax Duplicates

Acquisition of Tax
Collector's Bonds

Awarding of Bids

SAP Services Agreement
with Chartiers MH/MR
Center

The May 2014 Athletic Fund Report as submitted with an ending balance of \$5,775.89; (Finance Item #0614-06)	Athletic Fund Report – May 2014
The May 2014 Activities Fund Report as submitted with an ending balance of \$61,980.63; (Finance Item #0614-07)	Activities Fund Report – May 2014
The agreement between the district and Addiction Medicine Services, WPIC of UPMC for Student Assistance Addiction Liaison Services for the 2014-2015 school year as presented; (Finance Item #0614-08)	Agreement for Student Assistance Addiction Services
The real estate tax appeal settlement for the property owned by Crafton Towers AHI, Inc., and identified as Block and Lot 69-H-225, as recommended by the solicitor;	Real Estate Tax Appeal Settlement
<i>And</i> the proposal for the roof repair at Carnegie Elementary as submitted by Burns and Scalo in the amount of \$7,600. (Finance Item #0614-09) By a voice vote, the motion carried 8-0.	Carnegie Elementary Roof Repair – Burns and Scalo
II. Personnel	
Director Hart moved, seconded by Director Schell, to approve the additions to the 2014-2015 Athletic Supplemental List as submitted; (Personnel Item #0614-01 REVISED)	Additions to 2014-2015 Athletic Supplemental List
The additions to the 2014-2015 Activities Supplemental List as submitted; (Personnel Item #0614-02)	Additions to the 2014-2015 Activities Supplemental List
The 2014-2015 Curriculum Supplemental List as submitted; (Personnel Item #0614-03)	2014-2015 Curriculum Supplemental List
The resignation of high school teacher Mark Yocco, effective immediately, as submitted; (Personnel Item #0614-04)	Resignation – Mark Yocco
Karen Wilmus to the position of high school guidance department secretary, a 12-month position consistent with the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement; (Personnel Item #0614-05)	High School Guidance Department Secretary – Karen Wilmus
<i>And</i> the following Special Education teachers to facilitate the Summer Reading and Writing Program at the Andrew Carnegie Free Library, July 7 through August 1, 2014, for students in grades four through 12. Salary is set at the teacher’s per diem rate: <ul style="list-style-type: none"> ▪ Brian Harewicz ▪ Pamela Stone (Personnel Item #0614-06) By a voice vote, the motion carried 8-0.	Summer Reading and Writing Program Facilitators
Director Wilson moved, seconded by Director Hart, to approve the following teachers to facilitate and instruct students in the Summer Keystone Remediation program to be held at the junior-senior high school, June 23 through August 1, 2014. Salary is set at the teacher’s per diem rate: <ul style="list-style-type: none"> ▪ William Palonis and Rebecca Fusan – Biology ▪ Cynthia Eddy and Nancy Martin – Literature 	Summer Keystone Remediation Instructors

<p>▪ Christine Garland and Anthony Istik – Algebra (Personnel Item #0614-07)</p> <p>The Leave of Absence as submitted by employee CFT-14-15-01; (Personnel Item #0614-08)</p> <p>_____ to the position of Maintenance Helper, effective August 4, 2014, and consistent with the terms of the Custodial Maintenance Bargaining Unit Agreement; (Personnel Item #0614-09) REMOVED</p> <p>Patricia Serdy to the position of school psychologist at a salary of \$54,000 under the terms of the Act 93 agreement and effective July 1, 2014; (Personnel Item #0614-10)</p> <p>Dennis McDade to the position of Director of Maintenance and Custodial Services at a salary of \$65,000 under the terms of the Act 93 agreement; (Personnel Item #0614-11)</p> <p><i>And</i> the Memorandum of Understanding between district administration and the Carlynton Federation of Teachers in regards to Special Education Reevaluations as submitted. (Personnel Item #0614-12) By a voice vote, the motion carried 8-0.</p> <p>III. Student Services</p> <p>Director Schriver moved, seconded by Director Wilson, to approve the educational eight day trip to Mexico for students enrolled in the Spanish III and IV Dual Enrollment or Spanish V courses to explore ancient ruins and discover the customs and culture of the areas. Students will depart with chaperones in June 2015, shortly after the close of the school year. (Student Services Item #0614-01)</p> <p>Do to the tentative last day of school, Director Hunt moved, seconded by Director Hart, to strike the phrase “shortly after the close of the school year.” By a voice vote, the motion carried 8-0.</p> <p><i>Board members then voted on the original motion, minus the phrase. By a voice vote, the motion carried 8-0.</i></p> <p>IV. Policy</p> <p>Director Tassaro moved, seconded by Director Hart, to approve Policy No. 217, Graduation Requirements, as submitted; (Policy Item #0614-01)</p> <p>Policy No. 317, Administrative Conduct/Disciplinary Procedures, as submitted; (Policy Item #0614-02)</p> <p><i>And</i> Policy No. 719, Parking and Traffic Enforcement on School Grounds and Property, as submitted. (Policy Item #0614-03) By a voice vote, the motion carried 8-0.</p> <p><u>OLD BUSINESS:</u> <i>Board members discussed the EnerNoc Proposal and agreed to seek further clarification do to some concerns.</i></p>	<p>Employee Leave of Absence</p> <p>Maintenance Helper – REMOVED</p> <p>School Psychologist – Patricia Serdy</p> <p>Director of Maintenance and Custodial Services – Dennis McDade</p> <p>MOU – Special Education Reevaluations</p> <p>Educational Trip to Mexico – June 2015</p> <p>Policy No. 217 – Graduation Requirements</p> <p>Policy No. 317 – Administrative Conduct/Discipline Policy No. 719 – Parking and Traffic Enforcement</p>
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Director Schell asked the status of the student laptops. Mr. Peiffer said some have been received and others are on the way.

Director Schriver asked that parking materials, signage and painting, be completed prior to the start of school in compliance with the adoption of the parking policy.

Mr. Peiffer reminded all that KMA Design would attend the July 14 meeting with a goal to make a decision on the district logo/brand.

NEW BUSINESS: *None*

OPEN FORUM: *None*

ADJOURNMENT: With no further business to discuss, Director Hart moved, seconded by Director Schriver, to adjourn the meeting at 8:29 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary